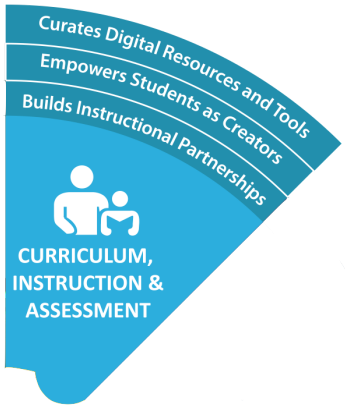
Sevastopol School District:
Library Plan 2023-2028

District Mission Statement: Where excellence is cultivated, in a caring and nurturing community, the Sevastopol School District is dedicated to Pioneering the next generation to be inquisitive, solution-minded learners of integrity and resilience who embrace the power of differences through an inclusive, collaborative and innovative learning environment enriched by meaningful adult and peer relationships.

Library Mission Statement: The library media program will provide diverse library resources, educational programming, and physical space to empower students and staff to be critical thinkers, effective and ethical users and producers of ideas and information, and successful lifelong readers and learners.



Curriculum, Instruction & Assessment

District Priority: Teaching & Learning (Focus Areas: 4K-12 Literacy Growth; DuFour's Guiding Questions; Quality Instructional Practices & Technology Integration)

Ongoing Goals:

Instruct students in information and technology literacy skills.

- Provide library programming and teacher support to meet the Information and Technology Literacy standards for all students in grades 4K-12.
- Teach research skills in collaboration with classroom teachers, including using Badgerlink and other databases provided by the library program.

Provide a robust collection of online library resources to support student learning.

- Promote the use of ebooks, audiobooks, and magazines available for student and staff check out via Alexandria.
- Provide online access to the library catalog, databases, streaming services, and digital production tools through the school website.
- Add new databases, streaming services, and digital production tools as determined by student and staff needs and database usage data.
- Provide online materials to students and teachers to support and promote usage of library resources.

Future Goals:

- Look into options for digitizing local records such as school newspapers.
- Develop additional access points to library resources such as Google Classroom.

Personalized Professional Learning

Ongoing Goals:

Provide library and technology training for district staff.

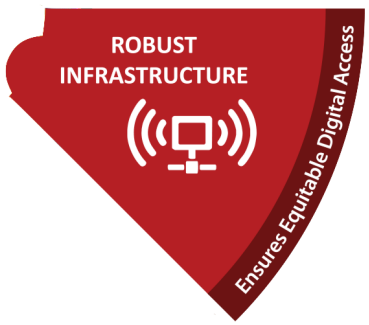
- Meet with staff individually for one-on-one help per request.
- Train new staff on the library resources available for use.
- Provide professional learning materials for staff professional development through books, articles and video recordings.

Continue Professional Growth

- Library Director attends WEMTA Conference, and other virtual and in-person conferences and webinars to enhance library program and staff training.
- Library Director is active at the state level and attends state level meetings with school library staff throughout Wisconsin.

Future Goals:

- No future goals planned at this time.



Robust Infrastructure

Ongoing Goals:

Plan for district-wide library technology purchases including computers.

- Allocate Common School Funds for technology purchases in the libraries.
- Review inventory and device performance to determine refresh needs for library devices including priorities for future purchases.

Future Goals:

- No future goals planned at this time.

Budget & Resources

District Priority: Finance, Facilities, and Operations

<u>Ongoing Goals</u>:
Allocate Common School Funds for technology, digital resources, and print material in the library.

- Determine the budgetary needs for dividing the budget between technology needs, digital resources, and print materials.
- Focus on a higher percentage of print material at the elementary levels and a higher percentage of digital materials at the secondary levels to match student and teacher needs.

Future Goals:

- Look into options for grant opportunities to improve library programming.

Community Partnerships

District Priority: Community Engagement

<u>Ongoing Goals</u>:
Collaborate with the public library to improve access to library materials throughout the year.

- Advertise and support the summer reading program at the public library.
- Meet with the public library staff throughout the year.

Collaborate with the Door County school librarians to achieve mutual goals.

- Meet with the DC school librarians throughout the year.
- Collaborate to bring in authors for school visits in Door County.

Future Goals:

- Explore other community partnerships beyond the library realm.

Data & Privacy

<u>Ongoing Goals</u>:
Provide instruction on internet safety and digital citizenship.

- Teach lessons on internet safety and privacy during library classes.

Maintain confidentiality of student library records.

- Print off overdue notices without titles listed by student names.
- Do not read overdue lists aloud in front of the class.
- Train all library staff to respect student library confidentiality.
- Only provide library book titles to parents of students under 16 as requested.

<u>Future Goals</u>:
Ensure privacy policies are in place with library, database, and web vendors.

- Create a spreadsheet of library vendors.

Collaborative Leadership

Ongoing Goals:

Network with other technology leaders in the district and across the globe.

- Attend technology conferences as able and bring new ideas back to the district.
- Attend meetings of library and technology leaders in northeast Wisconsin such as the NEW Library Network, and CESA 7's Digital Learning Network.
- Maintain membership in WEMTA.

Seek out leadership positions and opportunities.

- Currently on Door County Library Board

Collaborate with other Door County librarians.

- Meet with other Door County school and public librarians quarterly.
- Collaborate on annual school author visits including planning and fundraising.

Future Goals:

- No future goals planned at this time.

Use of Space & Time

District Priority: Finance, Facilities, and Operations

Ongoing Goals:

Develop & maintain library spaces that are able to be flexibly used for classroom, school, and district meeting and collaboration needs throughout the day.

- Continually evaluate use of library space and find ways to adapt to the needs of the school community.
- Create small group and large group work space in each library.

Future Goals:

- Work with the district administration to determine refresh needs to the MS/HS IMC.